

JOB DESCRIPTION

Position: Policy Fellow, (6 month Fixed term contract). Flexibility depending on project development.

Location: London

Salary : Depending on experience, band starting at £43,500

ECFR (The European Council on Foreign Relations) is a pan-European initiative which seeks to conduct research and promote informed debate across Europe on the development of coherent, effective and values-based European foreign policy. It has offices in Berlin, London, Madrid, Paris, Rome, Sofia and Warsaw. www.ecfr.eu.

Job purpose

The Policy Fellow will undertake research and develop analysis and recommendations on Europe's response to the geopolitical challenges in a digital age. With a strong focus on policy innovation, they will be part of ECFR's advocacy effort to build coalitions and develop relevant networks in this new field. This Policy Fellow in particular will need to build and develop existing networks in this field in London, Madrid, Berlin, Paris and Brussels, and oversee ECFR's digital project and activities in follow up to the framing chapter on this theme in ECFR's 2016 Connectivity Wars essay collection: "The Geoeconomics of the Digital" by Carla Hobbs, Andrew Puddephatt and Jose-Ignacio Torrecblanca.

Place in the organisation

The post will be in ECFR's London office, Westminster, unless determined otherwise. The Policy Fellow will report directly to the Head of the European Power Programme with additional input from the Programme Director as appropriate. A system of peer review ensures active engagement of all policy fellows across the organisation.

Responsibilities

- Undertake relevant research.
- Write a policy brief exploring how Europe can become a more effective digital power as well as shorter commentaries, blog posts and media pieces around this subject to provide ongoing content for ECFR's digital power web page: www.ecfr.eu/digitalpower.
- Identify and liaise with relevant external contacts and ECFR Council members.
- Represent ECFR externally on Digital Power issues
- Strengthen and expand the project's policy and advocacy network including through the delivery of brainstorming events in key capitals.
- Contribute to the the formulation of the European Power programme's strategy and work plan, and help ensure its effective implementation.
- Manage and work closely with the Digital project coordinator (based in Madrid)
- Identify and open new prospects for financial support for the Digital project going forward.
- Contribute to broader policy development and follow relevant discussions within and outside ECFR.

Experience and skills

- Extensive knowledge and experience of digital issues, from the perspective of security, rights and economics, and their interplay with geopolitics.
- A track-record of engaging with policy communities in the EU.
- An ability to develop innovative policy proposals and creative ways of looking at EU and member state digital policies.
- Excellent research and analytical skills, the ability to devise and lead research projects, prepare detailed reports and briefing papers, setting out relevant research findings and policy recommendations on EU digital policies
- The ability to maintain and develop a substantial network of contacts with relevant policy-makers, politicians, experts and funders.
- Excellent written and oral communication skills.
- Media experience and the ability to present and speak in public.
- A high standard of written and spoken English essential, and a working knowledge of one other European language an asset
- The ability to work within a team in a multi-national environment, and to travel frequently.

TO APPLY:

Please send a one page covering letter (with ref: **PFDigital16** in the subject line) and your CV to: recruitment@ecfr.eu.

Please restrict your CV to no more than two pages of A4. Candidates must have permission to work in the EU.

Closing date for applications: Monday 6th June 2016

Due to the large volume of candidates applying for positions within ECFR we will only be able to respond to the applicants who have been shortlisted. If you have not heard from us within 7 days of the closing date, you have not been successful.

STRICTLY NO AGENCIES PLEASE

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